

**ROCHDALE H.O.A.**  
**Board Meeting**  
**October 16, 2017 at 7 pm**

1) Call to order – 7:27 pm

2) Roll Call

Board Members in Attendance – Randy McGillis, Rick Wagener, Trisha Cox, Warren DeWitt, Herb von Rusten, Tiffany Fronck, Joel Morris, Tom Graeves and Edna Coghlan

Members in Attendance – None

3) Approval of Minutes from last Board Meeting on June 21, 2017 (sent via email) and approved by email. The minutes were approved by Randy, Edna, Warren and Herb.

4) Officer Reports

a) President

- Follow up on previous business
  - The Park / The Pond – Stocking the pond
    - Need to find a way to skim out the invasive goldfish.
    - According to Warren in the spring there was at least 100 goldfish in the pond.
    - Once the fountain is out, Warren going to try and drag with a net to reduce the population as much as possible.
    - Motion to stock the pond for \$245 (already approved at the 3/27/17 meeting); Stock in April 2018 (do it week after the fountain goes in); need to put a sign that says “Catch and Release Only”
    - Pellets – We will continue to use the pellets; Randy has a half a bucket left. Pellets should be put in every two weeks. Randy will do one more treatment for the year.
    - Rick will plan to pull the fountain in the next couple of weeks.
    - Fall Cleanup - Lawn Company will do the fall clean up.
      - i. Areas next to the parking lot needs to be cleaned, raspberry area, old dead oak; Warren to request a quote from Owen.
  - New Members
    - We currently have under the number of people on the Board.
      - i. Tony Craft would like to join the Board. Randy will give Tony a call.
      - ii. Joel is going to talk to Brad Hoffa.
  - Chapman Situation
    - Warren provided an update. Rick Wagener sent a letter to the Chapman residence in March.

- i. Warren followed up with Rick Urbis and a certified letter was sent on October 13th. If we do not receive a response then we will file a citation through Oakland County.
        - ii. Legal representation – Tiffany brought up that we should consider putting a lawyer on retentor. Rick Wagener said we should pay Rick Urbis for his time and will pay him for his work. Warren will discuss with Rick Urbis.
  - b) Vice President
  - c) Secretary
    - Halloween Party
      - Approved the party budget for \$100
  - d) Treasurer
    - 2013 Non-Profit Report
      - Rick has to file and pay each year. Rick shared the email that he sent. We will have to pay for each year that we need to renew.
      - Joel motioned to renew the Non-Profit Report. Randy seconded it.
      - Any board member can fill out the document.
      - Due on October 1st each year. (A month after the insurance due.); create a calendar with all of the subdivision dates
    - Invoices/Accounting Software
      - Rick is having issues with QuickBooks. Tiffany volunteered to help with the data entry when Rick goes out of town next. He will drop off the computer and password.
      - Invoices out by December 18. The invoice due date is January 1.
- 5) New Business
- Letter to 326 Orchardale – Dog run
    - Warren made a motion to send a letter. Randy is to confirm that the dog run is there. Send the letter to the Realtor including the use restrictions.
  - 1489 Walton
    - Send a letter to remove that fence. Need to be specific on the fence that needs to be removed.
- 6) Meeting Adjourned – 8:39 pm

The meeting minutes are respectfully submitted by Trisha Cox.