

**ROCHDALE H.O.A.**  
**Meeting Minutes**  
**October 23, 2018 at 7:00 pm**

1) Call to order – 7:00 pm

2) Roll Call

Board Members in Attendance

Randy McGillis, Rick Wagener, Trisha Cox, Tiffany Fronek, Warren DeWitt, Tony Craft, Edna Coghlan, Herb von Rusten, Tom Greaves, Chris Gadulka and Joel Morris

Members in Attendance

None

3) Approval of Minutes from last Board Meeting on June 20, 2018 (sent via email) and approved by email.

- Members who approved the document with changes: Randy McGillis, Rick Wagener, Joel Morris, Tiffany Fronek, Herb von Rusten and Chris Gadulka
- Reminder that the Meeting Notes are on the website ([www.rochdalesub.com](http://www.rochdalesub.com))

4) Officer Reports

a) President

- Boats on driveways/yard (530 Orchardale & 165 Rochdale) – Check back in two weeks. If the boat is still there send a letter.
- Tree in the park – The tree in the northwest corner needs to be removed. It will be removed in the winter when the ground is frozen. The Board has requested three quotes. The best quotes were from Eager Beaver and Warnake. The cheapest quote was Eager Beaver at \$3,000. Randy to check to ensure the company has insurance and that we see the proof of that insurance. The insurance should be issued to Rochdale Homeowner's Association with the issue date. Not a blank certificate.
- Dead spruce at the front of the park – We will add this to the tree removal project.
- Thanks to the Walczyks' for removing the large branch that fell on the fence in the park.
- Broken fence – Warren and Tom have the supplies. Rick is going to fix it before the Halloween Party this weekend.

b) Vice President

- N/A (We do not have a Vice President.)

c) Secretary

- New residents at 1484 Gracedale Dr. are seeking permission to have their house featured on House Hunters. They need approval from the Board today. Warren made a motion and Trisha seconded the motion. Board approved this. Trisha to send the email after the meeting notifying them that it is approved.

- Directory Update – We will work on updating the directory in November and December with a January release. Advertising will cover the cost of the printing. We will need to print at least 130 copies.
- Halloween Signs – Tom will be putting the signs out tomorrow with the time for the party on 10/28.
- Website Contact Information – Trisha will follow up with Mike Wood to make sure we have a few people receiving the emails.
- Website Updates – Trisha will need some information from the Board to update the website. She will send an email requesting that information.

d) Treasurer

i. Annual Financial Review

- Checking account update - \$9,000; in a CD \$15,000 – Current outlook is healthy; \$4,200 in Savings
- Two people who did not pay dues; delinquent (Pollards \$1885; Vollrath \$2529); Bishop/Lewis (90 Orchardale) did not; Ian Morse (362 Orchardale); Catanescu (505 Gracedale)
- Rick U. updated the liens on the properties with the current delinquent amount.
- Warren to contact the City of Rochester Hills to make sure all of the paperwork is updated and the contact information for the HOA is updated.
- Insurance – Tiffany had a conversation with the insurance agent. The policy was renewed for 2019. For next year, we will begin working with the insurance agent to start shopping other policies four months prior to the renewal to ensure we are getting the best coverage. Warren and Joel are going to ask other HOA Boards who they use for their insurance.
- Non-Profit Report – Rick submitted the paperwork for the annual filing. He completed this before 10/1/18. He also completed the pond permits.

5) Old Business Follow Up

- 202 Rochdale Update – Tony will follow up with Rick Urbis to find out the next steps with City Council.

6) New Business

ii. Board President

- Warren brought up nominating Tony Craft to be the new President. Randy stated that he wants to continue being the President until the 2019 Annual Meeting. Then Tony can be nominated at that time.

iii. Pond Fountain

- Next year it will need to be removed, cleaned, maintained and stored for the winter. We will check the cost when we approach the time for this removal.

7) Meeting Adjourned – 8:21 pm